

**BY-LAWS OF  
"THE SUNDRE AND DISTRICT CURLING CLUB"**

**APRIL, 2006**

**THE SOCIETIES ACT**

**SCHEDULE "B"**

**BY-LAWS OF SUNDRE AND DISTRICT CURLING CLUB**

(1) **MEMBERSHIP**

1. The first members of the Society shall be the subscribers hereto who may exercise all the powers of the Society until such time as the executive, as set out hereunder, is duly elected.
2. Any person, on application, whose application is approved by the executive, may become a member of the Society.

(2) **WITHDRAWAL AND EXPULSION OF MEMBERS**

Any member of the Society may withdraw by written notice to the Secretary of the Society. The executive may by resolution expel any member of the Society.

(3) **MEETINGS**

1. The annual General Meeting of the Society for the election of the executive shall be held on or before the 30<sup>th</sup> day of June in each year.
2. The executive may, whenever they think fitting, convene an Extraordinary General Meeting and an Extraordinary General Meeting shall



also be convened by the President upon requisition in writing, signed by five (5) persons entitled to vote at the General Meeting.

3. Voting power at any General Meeting shall be restricted to members of the Society, and each member shall have one (1) vote.
4. Seven (7) days notice at the least, specifying the place, day and hour of the meeting and, in case of special business, the nature of the business, shall be given to members in such manner as may be prescribed by the Club in General Meeting.
5. No business shall be transacted at any General Meeting unless a quorum of members is present at the time when the meeting proceeds to business. Seven (7) members shall be a quorum.
6. If within one half (1/2) hour from the time appointed for the meeting a quorum of members is not present, the meeting if convened on the requisition of the members, shall be dissolved; in any other case it shall stand adjourned to the same day the following week at the same time and place and if at the adjourned meeting a quorum of members is not present within one half (1/2) hour of the time appointed for the meeting, the members present shall be a quorum.
7. The President, and failing him, the Secretary, and failing him, the Treasurer, shall act as chairman at every General Meeting. At any General Meeting a resolution shall be carried when passed by a majority of members entitled to vote as are present at the meeting.
8. The rescission, alteration or addition of or to these by-laws or other such matter as are required to be done by extraordinary resolution pursuant to the provisions of the Societies Act shall be effective by any resolution passed by a majority of not less than three-fourths (3/4) of such members entitled to vote as are present in person at a General Meeting of which notice specifying the intention to propose the resolutions as an extraordinary resolution has been duly given.
9. A notice may be given to any member either personally or by sending it by post to him at his registered address.

(4) OFFICERS AND DIRECTORS

1. The following shall be the officers of the Society: President, Vice-President, Secretary, Treasurer and six (6) Directors.
2. The said officers shall be elected at the first General Meeting and at each annual General Meeting thereafter and to hold office until the next time following annual meeting.
3. The duties of the officers, together with those that may be assigned to them from time to time by the executive shall be set out hereunder:
  - (a) PRESIDENT – The President shall preside at all meeting of the executive and the Society. In case of an equality of votes, he shall have a second casting vote.
  - (b) VICE-PRESIDENT – The Vice-President shall, in the absence of the President, perform any and all of the duties of the President.
  - (c) SECRETARY – It shall be the duty of the Secretary to attend and to keep minutes of all meetings. He shall have charge of the Seal of the Society, the use of which shall be authenticated by any two (2) officers. He shall have charge of all correspondence and keep a record of all the members of the Society and their addresses and shall send all notices of various meetings as required.
  - (d) TREASURER – The Treasurer shall receive all monies payable to the Society, and shall be responsible for the deposit of same in such Bank as the executive may order. He shall properly account for all funds and equipment of the Society and keep such books as may be directed. He shall present a full detailed account of receipts and disbursements whenever requested and shall prepare for submission to the General Meeting a statement duly audited as hereinafter set forth of the financial position of the Society and



submit a copy of the same to the Secretary for the records of the Society.

(e) DIRECTORS – The duties of the Directors shall be those assigned to each of them by the executive.

(f) EXECUTIVE -

1. The officers of the Society including the Directors shall constitute the Executive of the Society.
2. The Executive shall meet at any time at the call of the President or Secretary, or shall be called by the President or Secretary on a written requisition of not less than three (3) members of the Executive.
3. The Executive shall have full control over the affairs of the Society and may exercise all powers of the Society as are not by By-laws of the Society now or hereafter in force required to be executed by the Society in General Meeting, but no regulation made in General Meeting shall invalidate any prior act of the Executive which would have been valid had that regulation not been made.
4. Without in any way restricting the generality of the foregoing powers hereby vested in the Executive, the Executive shall have the following powers:
  - (a) To add to its members, but any additions to the Executive shall be entitled to attend the meeting of the Executive in advisory capacity only and shall have no power to vote.
  - (b) To fill any casual vacancies that might occur amongst its members.
  - (c) Fix the quorum necessary for the transaction of business but should the quorum be not so fixed, it shall be a majority of the Executive.

- (d) To rent office space and procure additional help, and generally do such things as may in the opinion of the Executive be necessary to carry out the objectives of the Society.

(5) BORROWING POWERS

1. The Executive, with the sanction of an Extraordinary Resolution, may from time to time at their discretion raise or borrow or secure the payment of any sum or sums of money for the purposes of the Society but so that the amount at any one time owing in respect of the monies so raised, borrowed or secured, shall not without the sanction of the General Meeting of the Society exceed the sum of ten thousand dollars (\$10,000.00).
2. The Executive may raise or secure the payment or repayment of any such sum or sums in such manner or upon such terms as they think fit, and in particular, by the issue of debentures of the Society charged upon any or all of its property.

(6) AUDIT OF ACCOUNTS

1. The Executive shall cause true accounts to be kept of all sums of money received and expended by the Society and of all equipment purchased by the Society and the disposition of same.
2. The financial year of the Society shall end as the 31<sup>st</sup> day of March in each year, and at every General Annual Meeting the Executive shall lay before such meeting a statement of receipts and disbursements and an account of all equipment purchased by the Society and the disposition of same, certified as correct by an auditor elected by the Society in General Meeting.



3. The members of the Society may at any General Meeting order an audit of the Society's books and accounts for submission at an adjournment of the said meeting or at any other meeting.

(7) CUSTODY AND USE OF SEAL

1. The Secretary shall have charge of the Seal of the Society, the use of which shall be authenticated by any two officers.

(8) MAKING, ALTERING AND RESCINDING BY-LAWS

1. The by-laws of the Society shall not be altered, made or rescinded except by extraordinary resolution passed at an extraordinary General Meeting of the Society.

(9) DISSOLUTION

1. Upon the dissolution of the Society, the property of the Society shall be converted into cash and added to the funds of the Society and the amount thereof distributed firstly in payment of all outstanding debts and liabilities of the Society and the balance shall be distributed to a non-profit organization having goals and objectives similar to that of the Society.

(10) PREPARATION AND CUSTODY OF BOOKS, RECORDS AND MINUTES OF MEETINGS OF THE SOCIETY AND THE EXECUTIVE

1. It shall be the duty of the Secretary to attend and keep minutes of all meetings of the Society and of the Executive and he shall have custody of the same. He shall also have custody of all books and records of the Society.

(11) TIME AND PLACE FOR INSPECTION OF BOOKS AND RECORDS OF THE SOCIETY

1. The books and records of the Society may be inspected by members of the Society at such time and place as may be fixed by the Executive.

(12) GENERAL

1. Notice of any Executive Meeting or any General Meeting of the Society may be given personally, by telephone or by any other means.